

# BURRANEER

*Adventure OSHC*

# BAY

PARENT/CARER HANDBOOK



## Contact

0451 757 863 (during service hours)  
[burraneer@adventureoshc.com.au](mailto:burraneer@adventureoshc.com.au)

## Operating Hours

**Vacation Care:** 7:00am–6:00pm

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# WELCOME/OPERATIONAL INFORMATION

Welcome to Adventure OSHC!

Adventure OSHC, part of the Fit Futures Group, is located in the hall at Connells Point Public School. We provide before and after school care as well as vacation care. The main entrance/exit to our service is the main school gate off Riverview Ave.

Our service is run by a team of passionate Educators who strive to ensure all children within their care are provided with quality and enjoyable experiences. We keep low numbers of children to staff, meaning that our supervision is more effective, engagement is higher, and the needs of the children we care for are met to the best of our abilities.

We prioritise healthy eating, physical activity and creativity at our service, and you will see all of these things reflected in our weekly programming and rotating menus. We also highly value the feedback and input from our children and parents/carers and incorporate these things into the running of our service as much as possible.

If you have any questions about our service, please don't hesitate to get in touch.

We look forward to seeing you soon!

In the spirit of reconciliation, Adventure OSHC acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

Our service is located on the land of the Dharawal people.



# SERVICE PHILOSOPHY

At Adventure OSHC, we are committed to ensuring that children lead an active and healthy lifestyle. At our Services, we incorporate this philosophy along with our drive to provide exceptional care for children in an environment that they are excited to be a part of.

Our main goal is to ensure that children look forward to attending vacation care each holiday period, and that they consider us to be their second family. At our Service, we aim to provide a warm, welcoming, supportive, energetic and engaging environment for children to learn through play, develop skills, and make memories with friends.

Our fully qualified Educators and staff strive to ensure that each child is happy, cared for and supported to explore their interests and learn new things in a safe, respectful and enjoyable environment. Our staff ensure that the Service complies with the National Quality Standards, Regulations and Laws, as the safety of the children is of paramount importance to us.

Our programming is child-focused and reflects the My Time, Our Place framework. Programming is carried out with the children's suggestions, interests and ideas in mind. Children are provided with autonomy to make their own decisions about participation in activities and free play. Children are always provided with a variety of outdoor and indoor play opportunities for free play and organised activities. All staff share responsibilities for the development of each child, as staff contribute to programming through reflections and observations.

The core beliefs and KEY COMMITMENTS of Adventure OSHC are as follows:

- The safety of the children is our top priority.
- Designing and implementing a fun, engaging and varied program that is child-centred is important for the wellbeing of the children and their learning experiences.
- Ensuring our Centre meets the care needs of every child and family. We believe that no child should be left without care.
- Compliance with the National Law and Regulations is executed each day. We aim to exceed the requirements of these laws.
- Staff, children and families maintain meaningful relationships so that our OSHC Service is considered part of the family.
- Educators and staff connect with the children each day and foster their development and growth as individuals.
- Educators and staff are guided by their ethical responsibilities, our statement of philosophy, Child Protection Legislation and the UN Rights of the Child in everyday practice.

# THE CHILD SAFE STANDARDS - OUR COMMITMENT

*"The Child Safe Standards recommended by the Royal Commission provide a framework for making organisations safer for children. They have been accepted by the NSW Government and the Child Safe Scheme requires certain child-related organisations to apply them. Based on extensive research and consultation, the Standards provide tangible guidance for organisations to create cultures, adopt strategies and act to put the interests of children first, to keep them safe from harm." - Office of the Children's Guardian*

## **Staff at Adventure OSHC are committed to:**

- Maintaining an in-depth understanding of their roles as mandatory reporters
- Ensuring that decisions made around the safety of children are taken seriously
- Ensuring that families and the community are involved in the way that our services keep children safe
- Maintaining and taking into consideration the diverse needs of our children when it comes to their safety
- Maintaining a zero tolerance for child abuse
- Providing a safe and nurturing environment for children at all times (both physical and online)
- Maintaining and updating documentation regarding the safety of our children





# VACATION CARE

Our vacation care service runs on site at Burraneer Bay PS during each school holiday period. We develop a new and exciting program for each session filled with a variety of sporting, craft, cooking and STEAM activities as well as incursions and excursions. Our program is provided to families approximately 4-5 weeks prior to the beginning of the vacation care session. Bookings are made in the same way as before/after school care through the Xplor Home app.

Children from surrounding schools are also welcome at our service during vacation care, so feel free to bring along any friends or family.

## Cost (Before Child Care Subsidy is applied)

\$62 + varying experience fee

Cancellation fees apply for late notice cancellations

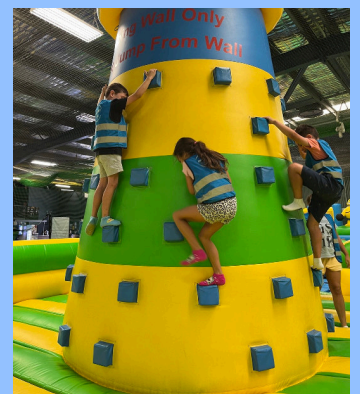
The Service operates from 7am to 6pm. Staff are unable to accept children into the Service outside of these hours. Should children be present after the closing time, a late fee of \$15 per time block of 15 minutes will apply.

## What to bring/wear:

- Water bottle
- Hat
- Morning tea
- Lunch
- Spare change of clothes.
- Enclosed shoes
- Sun-safe clothing (shoulders covered)

Afternoon tea is provided daily.

Please see a sample vacation care program on the following page.





# JULY 2024 VACATION CARE

## Burraneer Bay Public School

EXCURSION

ON SITE

\*Experience/activity fees. Programs may be subject to change (fees included)  
\*\*Child Care Subsidy may apply

7am-6pm

\$5 of your daily fee will be donated to Save The Children



### Week 1

Mon 8th July	Tue 9th July	Wed 10th July	Thu 11th July	Fri 12th July
<b>BRING YOUR WHEELS + GRAVITRAX</b>	<b>SYMBIO WILDLIFE PARK</b>	<b>NAIDOC ORIENTEERING</b>	<b>SUPERCODY ROBOTIX</b>	<b>SOUTH COAST KOOK</b>
Bring a bike or scooter today to ride around the school. Don't forget your helmet! Then, challenge your friends to see who can build the ultimate gravitrax marble run!	This morning we will jump on the bus and head to Symbio Wildlife Park with Ranger Jamie's Tours where we will explore the park and feed the animals!	Today we will be visited by EcoWalks Tours who will take us through an orienteering course while learning about the Gai-mariagal people of Sydney, in celebration of NAIDOC week.	Today we will engage in the "Super Robotix Workshop" as we learn all about robotics, play some games with our robots and compete in some challenges!	Today we will be joined by Mathew from South Coast Kook who will engage us in some yoga, surf practice on balance boards, help us to paint a recycled surfboard and provide us with our own mini wooden surfboards to decorate and take home!
<b>CREATIVE:</b> BEADING <b>ACTIVE:</b> 4 CORNER DODGEBALL	<b>CREATIVE:</b> FINGER KNITTING <b>ACTIVE:</b> BULLRUSH	<b>CREATIVE:</b> AUSTRALIA MAP ARTWORK <b>ACTIVE:</b> BATTLESHIPS	<b>CREATIVE:</b> SALT PAINTING <b>ACTIVE:</b> CONE REACTION	<b>CREATIVE:</b> DIY JIGSAW PUZZLE <b>ACTIVE:</b> CAPTURE THE FLAG
<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$5.00 <b>Daily Total:</b> \$87.00 <b>**After Max CCS:</b> \$8.70	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$8.00 <b>Daily Total:</b> \$90.00 <b>**After Max CCS:</b> \$12.20	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$3.00 <b>Daily Total:</b> \$85.00 <b>**After Max CCS:</b> \$8.70	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$25.00 <b>Daily Total:</b> \$107.00 <b>**After Max CCS:</b> \$8.70	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$25.00 <b>Daily Total:</b> \$107.00 <b>**After Max CCS:</b> \$8.70

### Week 2

Mon 15th July	Tue 16th July	Wed 17th July	Thu 18th July	Fri 19th July
<b>BRING YOUR WHEELS + MEGA CRAFT DAY</b>	<b>ICONIC NERD</b>	<b>ALLIANZ STADIUM TOUR</b>	<b>TUFF NUTTERZ CENTENNIAL PARK</b>	<b>CALMSLEY FARM</b>
Bring a bike or scooter today to ride around the school! Don't forget to bring a helmet. Then, get creative as you make your way through the craft stations.	Experience all things gaming and VR today as we are visited by our friends from Iconic Nerd! Build your own Pokemon Nano to take home!	Visit behind the scenes! Today we will tour Allianz stadium and experience exclusive areas such as the commentators box, and take part in rugby, soccer, cricket games and more!	Today we will head to Centennial Park to challenge ourselves on the inflatable Tuff Nutterz Obstacle Course! Please wear or bring socks.	Spend Friday at the farm with us! Today we will interact with and feed the animals, have a go at milking a cow and watch some fun animal shows.
<b>CREATIVE:</b> BUCKET HATS <b>ACTIVE:</b> SCISSORS, PAPER, ROCK, HOOP	<b>CREATIVE:</b> SLAP BRACELETS <b>ACTIVE:</b> FOUR CORNERS	<b>CREATIVE:</b> DESIGN A SPORT JERSEY <b>ACTIVE:</b> NOT IN MY YARD	<b>CREATIVE:</b> POM POM FLOWERS <b>ACTIVE:</b> NOUGHTS AND CROSSES	<b>CREATIVE:</b> BEANIE SCRATCH ART <b>ACTIVE:</b> SURVIVOR TAG
<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$10.00 <b>Daily Total:</b> \$92.00 <b>**After Max CCS:</b> \$7.20	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$20.00 <b>Daily Total:</b> \$102.00 <b>**After Max CCS:</b> \$8.20	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$5.00 <b>Daily Total:</b> \$87.00 <b>**After Max CCS:</b> \$11.20	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$55.00 <b>Daily Total:</b> \$137.00 <b>**After Max CCS:</b> \$11.70	<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$55.00 <b>Daily Total:</b> \$137.00 <b>**After Max CCS:</b> \$11.70

### Pupil Free Day



Mon 22nd July
<b>PYJAMA PARTY</b>
<b>Base Fee:</b> \$82.00 <b>*Exp. Fee:</b> \$30.00 <b>Daily Total:</b> \$112.00 <b>**After Max CCS:</b> \$7.20

Spend the last day of the holidays in comfort and come dressed in your fave winter PJ's!

We will play board games, party games and finish the day with a movie!

**CREATIVE:** DESIGN A PILLOW CASE  
**ACTIVE:** SOCCER

### Contact Us

**New Enrolments + Fees + CCS:** [admin@adventureoshc.com.au](mailto:admin@adventureoshc.com.au)

**Daily Activities:** [burraneer@adventureoshc.com.au](mailto:burraneer@adventureoshc.com.au) / 0451 757 863  
(phone monitored during vacation care only)

**Bookings:** Via the Xplor Home app  
[adventureoshc.com.au](http://adventureoshc.com.au) / 1300 778 787

# NUTRITION, FOOD + BEVERAGE

Our Service believes that good nutrition is essential for each child's healthy growth and development. For this reason, we provide nutritious, good quality food that is consistent with the Dietary Guidelines for Children and Young People in Australia. We aim to provide a relaxed and enjoyable environment for children to eat their meals and snacks and we speak with families to learn about their children's individual needs regarding food (likes/dislikes, intolerances and allergies, cultural and religious considerations etc).

Families are asked to provide their children with morning tea and lunch, as they would on a normal school day. Afternoon tea is provided by the service.

Our afternoon tea menu is based on feedback from the children in previous sessions. Children are also allowed to eat their own snacks or finish the food in their lunch boxes, providing this does not pose a risk to children with allergies.

Please note that we do not allow any nut products in our service.



## Burraneer Bay Vacation Care Afternoon Tea Menu - April 2024

Water and a platter of fresh fruit will be served each afternoon alongside the following menu items:

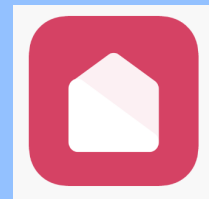
	Monday	Tuesday	Wednesday	Thursday	Friday
1	Nut-free muesli and Yoghurt	Cruskits with assorted toppings (ham, cheese, butter, vegemite)	Wholegrain wraps with ham, cheese and tomato	Grazing board w/ carrot sticks, cucumber sticks, rice crackers and dips	Nut-free muesli and Yoghurt
2	Cruskits with assorted toppings (ham, cheese, butter, vegemite)	Wholegrain wraps with ham, cheese and tomato	Grazing board w/ carrot sticks, cucumber sticks, rice crackers and dips	PUBLIC HOLIDAY	Cruskits with assorted toppings (ham, cheese, butter, vegemite)
3	Wholegrain wraps with ham, cheese and tomato	SCHOOL RETURNS			



# ENROLMENTS + BOOKINGS

## ENROLMENTS

Please head to [adventureoshc.com.au](http://adventureoshc.com.au) to enrol or contact [admin@adventureoshc.com.au](mailto:admin@adventureoshc.com.au)



Once the enrolment form has been completed you will be sent an email from Xplor requesting that you download the Xplor Home app and create a password for your account. This app is the software that our families use to make bookings, notify us of absences and make payments. You will also receive an email from our centre admin to ensure you are set up correctly and let you know of any extra information required before bookings can be made.

Bookings will only be accepted once the enrolment form has been completed in full.

## BOOKINGS

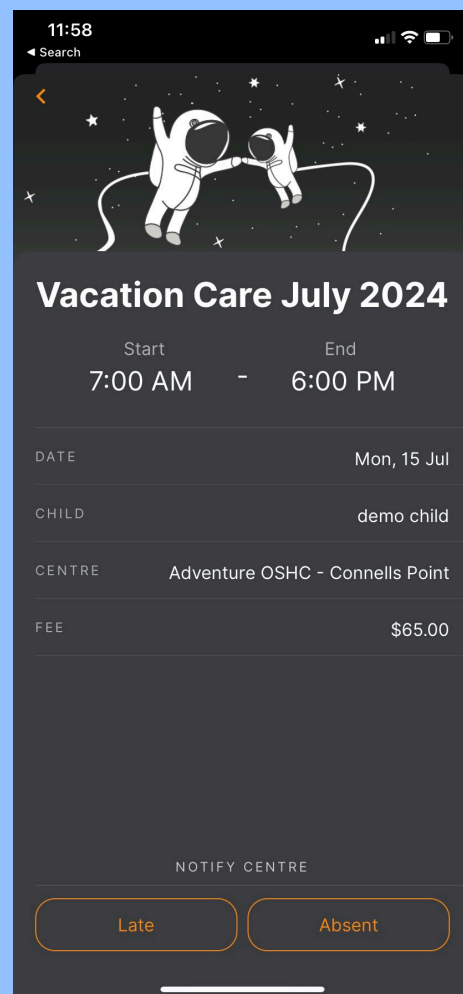
Bookings are made through the Xplor Home app. If there is space available, your booking will be instantly accepted. If the room is full, your booking will turn into a request and will need to be accepted or rejected by a staff member.

If you have any questions regarding bookings, please contact [burraneer@adventureoshc.com.au](mailto:burraneer@adventureoshc.com.au)

## ABSENCES/CANCELLATIONS

Families are required to notify Educators as early as possible if children will be absent from the Service. This can be done via the Xplor Home app or by sending the service phone a message.

Cancellation fees may apply. See the vacation care program for your upcoming session for more details.



# FEES + CCS

## **SESSION FEE (Before Child Care Subsidy is applied)**

\$62 + varying experience fee

## **OTHER FEES**

The Service operates from 7am to 6pm. Staff are unable to accept children into the Service outside of these hours. Should children be present after the closing time, a late fee of \$15 per time block of 15 minutes will apply.

Some late cancellations/absences may incur a fee as we purchase resources in advance and roster our staff based on booking numbers. These fees do have the child care subsidy applied to them if you are eligible:

- 7 days or less notification before the session: 50% of the session fee will be charged
- Same day as the session notification: 100% of the session fee will be charged

## **CHILDCARE SUBSIDY**

- Child Care Subsidy is the payment made by the Government to assist families with the costs of childcare. It is paid directly to the service and passed on to families as a fee reduction.
- Families are required to make a co-contribution to their childcare fees and pay the service the difference between the fee charged and the subsidy amount.
- The service is not directly involved in the calculation of a family's entitlements, as this is a matter between the family and Centrelink.
- The family is responsible for ensuring that Centrelink has processed their information and they have logged on through MyGov to confirm their enrolment at the Service.
- Please contact [admin@adventureoshc.com.au](mailto:admin@adventureoshc.com.au) if you would like to claim the subsidy.

The logo for myGov, featuring the word "my" in white and "Gov" in yellow, set against a dark green rectangular background.

# PAYMENTS

## DIRECT DEBIT

Direct debit payments can be set up through the finance section of the Xplor Home app. These payments are generated each week on a Monday and taken on a Thursday. If you would like a change to your payment schedule, please contact [admin@adventureoshc.com.au](mailto:admin@adventureoshc.com.au)

Direct debits are taken through a third party provider called Debit Success. Surcharges apply to this payment method. Dishonour fees apply when scheduled payments are declined. This fee is \$19.95 and is taken directly by Debit Success, not our service. If you would like to dispute this fee you will need to contact Debit Success directly using the details below.

## Debit Success Customer Service Centre

8:30am - 4pm AEDT

Mon - Fri (excl. Public Holidays)

P. 1300 367 770m Option 1 then 3

## PAY NOW

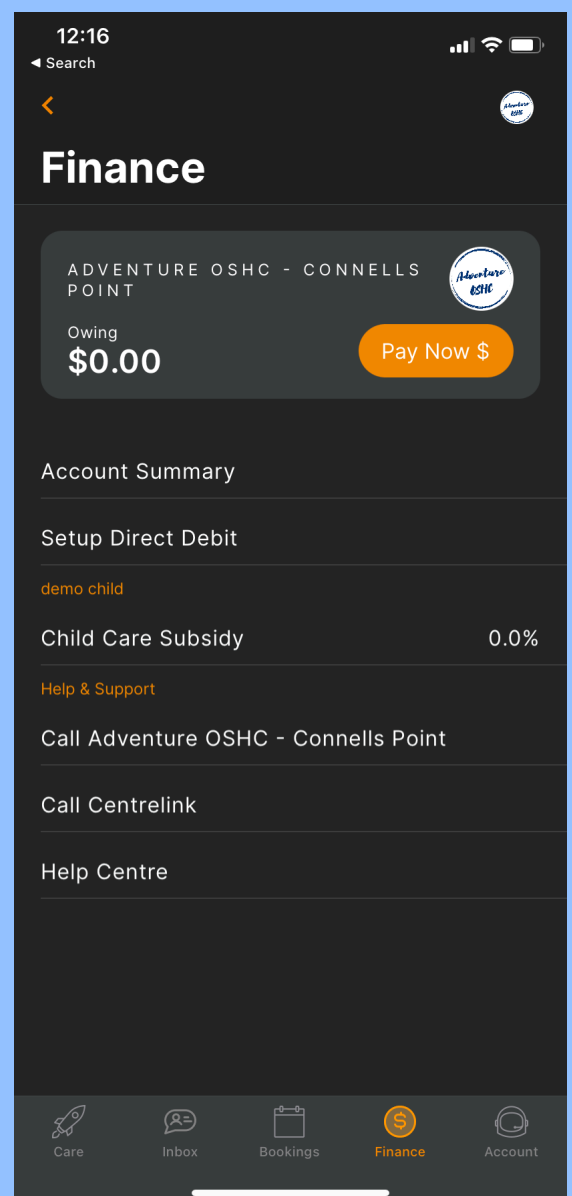
You can use the 'pay now' option in the finance section of the Xplor Home app to make lump sum payments. Surcharges apply.

## BPAY

If you would like to use BPAY to make payments on your account, please contact [admin@adventureoshc.com.au](mailto:admin@adventureoshc.com.au) to gain access to these details. No surcharges apply with this payment method

## STATEMENTS

Statements are sent out each week on Wednesday, but families can keep track of their account at any time through the Xplor Home app. Weekly payments are appreciated.



# DELIVERY AND COLLECTION OF CHILDREN

## **DELIVERY OF CHILDREN**

It is expected that parents/carers will drop their child to the service in the morning, sign them in and make contact with the Educators on site. Please do not leave your child unattended on site at any time as our service cannot be legally responsible for them until they have been signed in by a parent or carer.

Please enter the school via the staff car park off Gannons Rd.

## **COLLECTION OF CHILDREN**

Within their Xplor account, children will have a designated list of individuals who are authorised to collect them. Children must be collected by an authorised individual before 6pm. If an individual that is not on the list is to collect the child, this must be requested by phone call and in writing by an authorised individual.

Written authorisation must be given in the child's enrolment form if children have permission to leave the Service themselves. In this case, the Responsible Person would sign the child out of the service.



# CHILDREN WITH MEDICAL CONDITIONS

## **ASTHMA, ANAPHYLAXIS, DIABETES AND OTHER HEALTH CONDITIONS**

If your child has been diagnosed with anaphylaxis, allergies, asthma or diabetes then a medical management/action plan must be uploaded with their enrolment form PRIOR to your child's first day. These plans must be dated within the last 12 months. A risk minimisation plan will then be developed by the coordinator in consultation with the family.

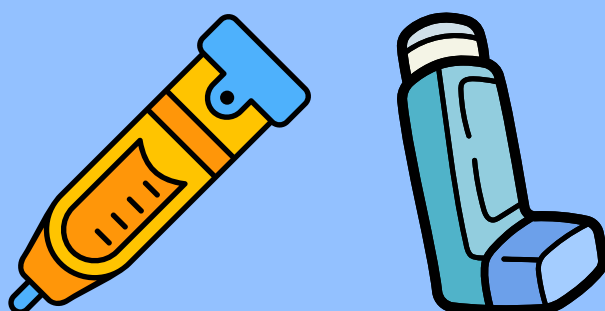
## **MEDICATION**

All medication must be provided in original packaging, including a label with the child's name and instructions for administration. For over the counter medications such as antihistamines, these must also have a label that includes name and instructions for administration that has been provided by the chemist at the time of purchase.

Medications taken daily or for a short-term period (e.g. antibiotics) require parents/carers to sign a medication administration form on the first day that this medication is required in order for a child to take this under our supervision.

Please note that we do not have access to any of the school's supply of medications, including epipens and ventolin puffers. We MUST have a supply of your child's medication to be kept in our medication box away from the reach of children. You are welcome to take this home with you if your child only attends sporadically.

Medications must not be kept in your child's bags while they are attending our service.





# CONTACT US

**ADMINISTRATION - Statements, payments, childcare subsidy, new enrolments**

[admin@adventureoshc.com.au](mailto:admin@adventureoshc.com.au)

**CENTRE COORDINATOR - Day to day running of the service, bookings, menus**

[burraneer@adventureoshc.com.au](mailto:burraneer@adventureoshc.com.au)

0424 900 175

**AREA MANAGER - Vacation care, staffing, escalations**

[georgia@adventureoshc.com.au](mailto:georgia@adventureoshc.com.au)

1300 778 787

## WHERE TO FIND US?



# TERMS AND CONDITIONS

The following terms and conditions pertain to the enrollment in our services. These terms and conditions apply to Adventure OSHC Pty Ltd (ABN 71143960132) and Fit Futures Pty Ltd (ABN 98657159772), with Child Care Provider Approval PR-40005309. By enrolling your Child/ren with Fit Futures/Adventure OSHC you are agreeing to these terms and conditions below, you agree that you are entering into a legal agreement with one or more of the aforementioned Approved Providers based on the OSHC Service being utilised.

- 1.** I agree to enrol my Child/ren with Fit Futures/Adventure OSHC to provide services and activities for my Child/ren.
- 2.** I declare that the information provided on the enrollment form to be correct and to the best of my knowledge. This includes details regarding any medical conditions or allergies.
- 3.** I agree to promptly update my enrollment information and let Fit Futures/Adventure OSHC know should any changes occur in the future.
- 4.** I confirm that I have the legal authority and capacity as the Child/ren's legal Parent or Guardian to enrol my Child/ren with Fit Futures/Adventure OSHC. I undertake to inform and provide a copy of any court orders regarding custody and care pertaining to the Child/ren enrolled with Fit Futures/Adventure OSHC.
- 5.** I understand that Fit Futures/Adventure OSHC operates at the venue specified in the enrollment form, and this enrollment is applicable to any other Fit Futures/Adventure OSHC Services my Child/ren may attend.
- 6.** I understand that during the Vacation Care period, Fit Futures/Adventure OSHC may organise excursions outside the venue. Details of such excursions will be provided in advance. By booking my Child/ren into an excursion during the Vacation Care period, I agree to the additional cost and authorise their participation, including transportation arranged by Fit Futures/Adventure OSHC. In the case of a medical emergency at an excursion I authorise my Child/ren to leave the venue and for Fit Futures/Adventure OSHC staff to seek transportation, including ambulance services, for my Child/ren if necessary.
- 7.** I authorise my Child/ren to participate in program-based activities organised by Fit Futures/Adventure OSHC during their attendance at the Service, including viewing G and PG rated content.
- 8.** I acknowledge that my Child/ren will be under the supervision of staff who will adhere to the Service(s) policies and procedures, including behaviour guidance protocols if necessary.
- 9.** In the event of continued unacceptable behaviour by my Child/ren, I agree to be notified by staff and may be required to collect them from the Service. Fit Futures/Adventure OSHC reserves the right to cancel my Child/ren's enrollment under such circumstances.
- 10.** I authorise staff to consult with my Child/ren's school regarding behavioural or medical management issues to ensure consistency in care.

- 11.** I authorise staff to apply sunscreen/insect repellent to my Child/ren when necessary, unless otherwise instructed in writing.
- 12.** I consent to the use of photographs of my Child/ren within the Service and venue for non-public displays, understanding that I can opt out by providing a written request to the centre coordinator.
- 13.** I acknowledge that my Child/ren may not participate in outdoor activities unless they wear a hat provided by me.
- 14.** I accept full responsibility for my Child/ren's belongings while they are at the Service, including during excursions.
- 15.** I acknowledge that Fit Futures/Adventure OSHC reserves the right to refuse admission to any Service if my Child/ren is unwell or contagious. I agree to promptly collect my Child/ren if requested by staff and not to return them until 24 hours after the illness has passed or upon presenting a medical certificate if requested.
- 16.** I will ensure upon arrival that a Fit Futures/Adventure OSHC educator has been sighted on site prior to checking my Child/ren in.
- 17.** I agree to sign in and out my Child/ren using the Fit Futures/Adventure OSHC processes and acknowledge that they are not under the supervision of Fit Futures/Adventure OSHC staff unless appropriately signed in.
- 18.** I consent to basic first aid treatment for my Child/ren in case of accidents, incidents, or illness. I agree to collect my Child/ren upon staff request and authorise staff to seek medical treatment if necessary, with associated costs to be covered by me.
- 19.** I give permission for Fit Futures/Adventure OSHC staff to seek and arrange medical or emergency medical treatment and transport if my Child/ren requires it from a medical practitioner, hospital or ambulance service.
- 20.** I consent to Fit Futures/Adventure OSHC staff releasing my Child/ren into the care of a medical practitioner, ambulance service representative, hospital or other medical personnel and agree to cover the expense of any medical treatment.
- 21.** I authorise nominated Guardians or Emergency Contacts to collect my Child/ren, provide consent for medical treatment, and arrange transportation as necessary.
- 22.** I understand and agree that Fit Futures/Adventure OSHC is not liable for personal injury, property damage or loss sustained by any Child/ren due to them participating in a Service unless the injury, damage or loss was caused by the proven negligence of Fit Futures/Adventure OSHC, its directors or employees, or is otherwise required by law.
- 23.** I indemnify Fit Futures/Adventure OSHC (including its directors, officers and employees) against any costs, expenses or liability incurred as a result of any injury to any other child, staff or any other person, or any loss or damage to property which is caused by the registered child at the Service venue or an excursion location.
- 24.** I agree to update and/or change my details and bookings via the online system Xplor when required, advised and at the beginning of each school year.

- 25.** I agree to update my details and bookings through the online system Xplor as required, and to abide by cancellation procedures, informing staff of any absences of my Child/ren.
- 26.** I acknowledge that late fees may apply if my Child/ren are not collected by the advertised closing time, and I agree to pay these fees.
- 27.** I understand that it is my responsibility to provide all relevant information to Fit Futures/Adventure OSHC and the Family Assistance Office to be eligible for the Child Care Subsidy.
- 28.** I consent to Fit Futures/Adventure OSHC directly debiting my bank account or credit card for all incurred fees, and I undertake to keep my payment details updated.
- 29.** I acknowledge that fees and charges are subject to change, with communication provided by Fit Futures/Adventure OSHC in advance.
- 30.** I understand that cancellation or changes to Holiday Program bookings must be made online at least one week before the desired dates to avoid charges. Cancellations made within 7 days or on the same day as the session will incur charges.
- 31.** I acknowledge that non-payment of fees may result in the suspension of my account and cancellation of bookings, with outstanding debts potentially referred to a collection agency.
- 32.** I acknowledge Fit Futures/Adventure OSHA's right to amend and update its policies, regulations, or terms and conditions, with updated documents available online at [adventureoshc.com.au](http://adventureoshc.com.au).
- 33.** I acknowledge Fit Futures/Adventure OSHC's disclosure obligations to the Department of Education and other government agencies and its compliance with the Privacy Act 1988, ensuring confidentiality of my Child/ren's information except where necessary for their care, education, or as required by law.
- 34.** I confirm that I have read and accepted Fit Futures/Adventure OSHC's full privacy policy available online at [adventureoshc.com.au](http://adventureoshc.com.au).

